

Mississippi Tournament Checklist

One Month from Tournament

1. Finalize Welcome Packet and send for Approval (See example packet)
2. Order awards for 1st and 2nd place for players and team (Note: State will provide some plaques) remember teams could have up to 15 players in Cal Ripken ages and up to 18 players in Babe Ruth ages.
3. Start talking to officials now, remind them they will be calling on Friday as early as 9am
4. Make contact with the state host rep for your tournament
5. Banquet-I recommend not doing one for State Tournament but that is your call

2 Weeks From Tournament

1. Go over Bracket Layout with State Rep (Again plan on playing early Friday and possibly going into Monday and Tuesday.
2. Get contact list of coaches and make a group text with them. (Petal will get this for all age groups and send to you)
3. Lock in your officials, workers and Concession for the tournament. Book/Scorekeepers are important in all ages but in player pitching ages it very important, make sure you are ready for managing pitch counts. (see example of pitch count sheet and pitching affidavit, remember by the rule as the host you must do everything you can do to ensure there is not a forfeited game due to pitch count)
4. Make sure you get any special equipment for the age group you are hosting.
5. Go over any special State Rules for the age group you are hosting
6. Start putting your coaches notes together (See Example)
7. State Bracket Rep will give you a password so you can update scores and brackets on Tourney Machine.
8. About 1 week out the State Bracket Rep will draw brackets on Facebook live to allow teams to know what time they will be playing as early as we can.

Items needed for Coaches Meeting

1. Coaches Notes
2. Copy of the Bracket (This will be available on tourney machine.)
3. Updated rules and copies of the 2019 BR Rulebook
4. Flip for home for the first few games on Friday to save time on game day
5. Tournament Book inspection list
6. Have your UIC there to answer any rule questions
7. Drinks/Snacks (Optional)